**DISTRICT COURT ADMINISTRATION**

**JUSTIFICATION FOR TEMPORARY**

**CONTRACT COURT REPORTING ASSIGNMENT**

Contract ID Code/Assignment No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term of Assignment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Explain why a Judicial Branch employee could not perform the work assigned by this contract:

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

District Court Administrator

\_\_\_\_\_\_ Judicial District

Iowa Judicial Branch

 November, 2018