**TEMPORARY COURT REPORTING ASSIGNMENT NO. \_\_\_\_\_\_\_**

**FOR CONTRACT [D#-Lastnameofreporter-month/year].**

**This Assignment should be read and interpreted as a part of, and incorporated into, Contract ID**

**Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, which the parties agreed to enter into on the following date: \_\_\_\_\_\_\_\_\_.**

Name of Contract Court Reporter/Court Reporting Firm: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security No. or Federal ID No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term of this assignment (start and end dates): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of specific assignment to be performed for this assignment, including work to be completed, deadlines, and other specific requirements:

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(Add additional pages as necessary)

Payment terms for this assignment:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**CONFIDENTIALITY**: Contractor understands that performance of this assignment may provide contractor with access to information that is confidential – either by law, or by the usual standards of practice in the legal profession and the judicial system. This includes confidential data, such as social security numbers, or confidential conversations, such as those overheard between judicial officers and their staffs or attorneys and their clients. Contractor agrees that he/she shall not reveal or repeat any confidential information obtained during the performance of this assignment unless obligated to do so for legitimate reasons associated with the discharge of his/her official duties as a court reporter. Contractor agrees that the obligation to maintain this confidentiality remains in full force and effect after the completion of this assignment.

The signatures below indicate both parties have read and agree to all of the above:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District Court Administrator signature/Date Court Reporter Signature/Date